



Subject: Vendor Compliance Program – 855 VMI

Purpose: To identify and recover costs incurred from suppliers not complying with Electronic Data Interchange policies and standards. AAFES is totally committed to its EDI program and requires that suppliers adhere to the EDI process for all documents.

EDI data sent in must be accurate with the complete 10 digit Purchase Order number, Facility number and all required data that was applicable during the test phase before moving into Production. To ensure compliance with all EDI documents once you are in production, please note the below errors that could cause compliance issues. Also, we are encountering two major problems with the VMI purchase orders that require immediate attention.

1. When sending the 855 VMI purchase orders please ensure the items on the PO and the supplier procurement code are a valid combination. We are receiving many orders with mixed items on the purchase orders causing errors during our VMI processing. Changes to our system are currently being worked to reject the entire VMI PO if the items and procurement codes do not match. When the PO is rejected the supplier will have to correct and re-transmit the PO.
2. VMI purchase orders are sent and the items not in our system. If the items are not on the 852 Product Activity Data do not send them on the PO, items not in our system are rejected and our warehouses and stores will not be able to receive the merchandise.

As a means to curtail the vast amount of additional workload to AAFES that occur as a result of non-conformity; charges will be assessed against those suppliers who continually do not adhere to the mandatory segments required in the EDI document. These charges will be deducted from invoice payment for violations incurred.

As always we will work with our suppliers when problems exist since our main goal is not to create revenue for the company but to work with suppliers to make the necessary corrections. If you have any questions/concerns, please feel free to contact us at 214-312-3753 or 214-312-4552 any time.

Thank you,

Error Types:

- INVALID VMI PO TYPE – error occurs when a PO number is transmitted with spaces, hyphens, or alpha characters, or if the Dun's + 4 for the warehouse is not in the PO Control File. The PO number has to be numerical and no spaces.
- INVALID PO DATE - occurs when (1) an invalid date or format is transmitted in the EDI 855 transaction or (2) the PO's have exceeded the 30-day "Good-Through Date" limit.

VMI PO's have a set 30-day limit on their use. The 30-days is calculated from the date the PO is transmitted to the vendor through the 852 data.

- NO SHIP-TO FACILITY - occurs if the vendor transmits a PO without a ship-to facility number.
- NOT ON PO CONTROL FILE - AAFES provides a set of PO numbers to be used. If the PO number transmitted by the vendor is not listed on our PO control file, this edit will occur.
- LESS THAN 31 DAYS - This pertains to overseas PO's only, which are shipping from the US. All overseas VMI PO's must have a minimum of 40-days lead-time built in between the "PO Create" date and the "PO Due-In" date.
- PO ALREADY ON FILE - occurs when a PO has already been transmitted and applied to the PO application and will prevent the PO from being transmitted twice.
- UPC NOT FOUND - occurs when a UPC for an item it transmitted that is not setup in our system.
- VENDR NOT FOUND/WSKU - The following will appear when an item (UPC) is transmitted that is correct in the IMF, but not setup up on our side in the "Warehouse" system for a particular facility. The WSKU/WMF system looks for the item and then vendor number as a match for the PO in this system.
- DUPLICATE ITEM - occurs when an item is duplicated in the same EDI transmission.
- DUPLICATE PO NUMBER - occurs when a PO number is duplicated in the same EDI transmission.
- PO CODE/WHSE MISMATCH - The program matches the DUN's+4 with the OSE number of the warehouse. If it does not, this edit will occur.
- LINE HAS ZERO QUANTITY - occurs if an item (UPC) is transmitted without a quantity.
- PHASED OUT ITEM - If an item has been "Phased Out" in the AAFES system, this will prevent a PO from being applied to the application.

Outbound 852 – Product Activity Data (Example)

XPO : Pre-assigned Purchase Order Numbers

XPO*6930318471*6930318473

LIN : Item Identification (EAN or UPC)

LIN**UP*007086713700

ZA : Product Activity Reporting

ZA*QA*744*EA*007*200360130	(QA: On-Hand)
ZA*QP*0*EA*007*200360130	(QP: On-Order)
ZA*QS*12*EA*007*200360130	(QS: Quantity Sold or Shipped)
ZA*QO*0*EA*007*200360130	(QO: Quantity Out-of-Stock)
ZA*QC*24*EA*007*200360130	(QC: Quantity Committed)
ZA*QX*684*EA*007*200360130	(QX: Promotional Quantity)